



Community Initiated Partnership Program Guidelines

April 1, 2010 – March 31, 2011

- 1. Funding is available for the following priority areas:** Arts/Culture, Physical Activity/Wellness, Sport Development, Capacity Building/Volunteer Education, Aboriginal Participation, Seniors (55+) Participation.
- Initiatives must be **developmental** or **educational** in nature and must have the endorsement of a SWDCRS paid member in good standing.
- Programs must be open to all residents of the District** (consideration for appropriate age categories), with a minimum of two neighboring communities invited to participate.
- Funds awarded must be spent between **April 1, 2010 and March 31, 2011**.
- Retroactive funding** will not be considered.
- Programs/Projects may be funded to a maximum of two \$400.00 initiatives per community per fiscal year.** No program will receive more than 50% of its actual total cost. **Projects that show a profit (budget or actual) will not be supported.** Funds will be forwarded upon approval of the follow up report.
- Receipts for expenses must accompany the follow up report** of which 50% of actual receipts, or processed cheques received will be considered for reimbursement. All final reports must be submitted within 45 days of program completion.
- The following are NOT eligible for funding:**

Bonspiels/Tournaments	Uniforms	Recitals
Capital Expenditures	Babysitting Courses	Equipment
Sport Competitions/ Playoffs	Food	Participant's Travel
Individual School Programs	CPR/First Aid courses	Concerts
- Funding will support** instructor expenses, instructor mileage, facility rent, advertising costs, percentage of program supplies.
- Kilometer rates** for instructors/facilitators will be consistent with SWDCRS rates at .38/km. The number of kilometers traveled must be included on the application.
- Facility rental costs** must be indicated and reflect fair and reasonable rental rates.
- Program supplies** covered by funding support **must not exceed 10% of the overall expenses.**
- Sport Development initiatives** must utilize an NCCP certified coach (in specified sport) or be affiliated with the recognized Provincial Sport Governing Body.
- Participant registration fees** must reflect realistic and recoverable costs.
- Funding for **annual programs** may be given **lower priority**.
- Submit all applications and follow up reports to:**
SWDCRS
Debra Ashby – Coordinator
Box 39, Bengough, Sk. S0C 0K0
Phone – 268-2064 Fax: 268-2067 Email – d.ashby.swdcrs@sasktel.net

- 17. Each member community is entitled to submit two applications per year, provided each addresses a different priority area.
- 18. Saskatchewan Lotteries and SWDCRS must be acknowledged in all program advertising.
- 19. Funding approval is dependent on funds available. SWDCRS reserves the right to restrict funding available throughout the year.
- 20. The District retains the right to advertise/promote project throughout the District.

Feel free to contact any South West District for Culture, Recreation & Sport office for more information prior to completing your application.

Colette Therrien-Heschel
629-3217
c.heschel.swdcrs@sasktel.net

Marian Campbell
694-1314
m.campbell.swdcrs@sasktel.net

Anne Weisgerber
662-3242
a.weisgerber.swdcrs@sasktel.net

Deb Ashby
268-2064
d.ashby.swdcrs@sasktel.net

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WIN-WIN
SITUATION.**

Proceeds from the sale of Saskatchewan Lotteries tickets benefit over 12,000 sport, culture, recreation and community groups in Saskatchewan ... so *we all win!*

BUY YOUR TICKETS TODAY!



Saskatchewan
LOTTERIES





Community Initiated Partnership Program Application Form April 1, 2010 – March 31, 2011

MEMBER COMMUNITY _____
ORGANIZING GROUP _____
CONTACT NAME _____
TELEPHONE _____ Email _____
MAILING ADDRESS _____ POSTAL CODE _____

**Authorization required from Recreation Board Chair, Secretary/Treasurer or
Municipal Administrator:**

Name _____ Position _____
Mailing Address _____ Postal Code _____
Telephone _____ Email _____
Signature _____ Date _____

***Identify Area of Focus (check all that apply):**

Arts/Culture Physical Activity/Wellness Sport Development
 Capacity Building/Volunteer Development Aboriginal Participation Seniors (55+)

Program Title _____ # of Participants _____

Program Dates _____ # of Program Hrs. _____

Target Population (age/gender) _____

Is this a new program or an enhanced recurring program _____

Program Description - Attach additional page if necessary

Program Objectives: What do you hope to achieve? What are the intended results? Attach additional page if necessary

List a minimum of two other Communities you will be inviting to participate? _____

How will the Saskatchewan Lotteries and SWDCRS be recognized? _____

List any community group or organization and other partners that are involved. _____

How are community organizations, leaders and participants involved in the program design and delivery? _____

Please provide any other comments or information you think will help support your proposal. _____



BUDGET

Expenses

Honorarium _____
(instructor/facilitator)
of hours x rate per hour

Mileage (km) _____
x \$0.38/km

Rent/hr/day _____
of hours x rate per hour

Advertising _____

Program Supplies _____

Other Expenses _____
(Please List)

TOTAL EXPENSES _____

Revenues

Registration Fees _____
(# of participants x registration fees)

Other Grants _____

Self-Help _____

Requested Grant _____

TOTAL REVENUES _____

Print Name of Recreation Board Chair or Municipal Administrator

Signature of Recreation Board Chair or Municipal Administrator

SEND FORMS TO: SWDCRS c/o Debra Ashby Box 39 Bengough, Sask. S0C 0K0
Phone – 268-2064 Fax – 268-2067

FOR OFFICE USE ONLY

In Consultation with _____, _____

DATE RECEIVED _____ AMOUNT APPROVED _____ DATE _____

REASON REJECTED _____

NOTIFICATION SENT _____ FINAL REPORT RECEIVED DATE _____ PAID _____

CHEQUE NUMBER _____ AMOUNT _____ MAILED DATE _____

Signature _____